

GEELONG ATHLETICS INC

Landy Field, Swanston Street, South Geelong 3220

Inc No: A0018520G

ABN: 75 476 335 442

Founded December 1962



RULES & BY LAWS

CURRENT FROM SEPTEMBER 2011

AMENDED JUNE 2016

AMENDED NOVEMBER 2016

RULES

1. NAME

The name of the Regional Centre shall be “Geelong Athletics Incorporated” and referred to as the Geelong Regional Centre – Athletics Victoria Inc.

2. HEADQUARTERS

The Headquarters of the Regional Centre shall be at John Landy Field Recreation Reserve, Swanston Street, Geelong, in the State of Victoria.

3. INTERPRETATION

3.1 In these Rules, unless the contrary appears;

~~“Board” means the Board of Management of Athletics Victoria Inc.~~

~~“Committees” means the Committee of Management of Athletics Victoria Inc. amended June2016~~

~~“The Act” means the Association Incorporation Act 1981.~~

“The Act” means the Association Incorporations Reform Act 2012(Vic) and includes any regulations made under the Act or any other Act under which Geelong Athletics may be incorporated from time to time. amended June2016

“The Regulations” means regulations made under the Act.

“The Association” means Athletics Victoria Incorporated.

“Centre” means the Geelong Regional Centre – Athletics Victoria Inc.

“Centre Board” means Board of Management of the Geelong Regional Centre – Athletics Victoria Inc.

3.2 In these Rules a reference to the Secretary of the Centre is a reference where a person holds office under these Rules as Secretary of the Centre to that person.

3.3 Words or expressions contained in these Rules shall be interpreted in accordance with the provision of the Acts Interpretation Act 1958 and the Act in force from time to time.

4. OBJECTIVES

4.1 The objectives of the Centre shall be to encourage, promote, improve and control athletics in the Geelong area.

5. **POWERS**

5.1 The Centre shall have all such powers as set out in Section 16 of the Act as required for the attainment of the objectives of the Centre and such other powers as may be agreed to by the Centre and expressed in its Rules and By-Laws as approved by the Association.

6. **MEMBERSHIP**

6.1 There shall be two categories of Membership namely:

Affiliate Members (clubs) and Members (individuals).

6.2 Affiliate Members of the Centre shall be such clubs as are affiliated with the Association from time to time and attached to the Centre by the Association.

6.3 All Affiliate Members attached to the Centre shall be entitled to be represented at any General Meeting of the Centre by two (2) delegates. Delegates shall be Members of both the Association and the Affiliate Member attached to the Centre. They shall be nominated to the Centre in writing by the Secretary of the Affiliate Member and shall remain a delegate until written notice is received from the Secretary of the Affiliate Member to the contrary.

6.4 Members of the Association shall be such natural persons who are eligible in accordance with the laws of Athletics Australia Inc. and who are nominated and approved for Membership as provided in the By-Laws of the Association.

6.5 There shall be categories of Members as defined in the By-Laws.

7. **APPLICATION FOR MEMBERSHIP**

7.1 An application for Affiliate Membership shall be made in the manner prescribed in the By-Laws of the Association. The ~~Board~~ **Committee(amended June 2016)** shall have the power to accept or reject any application.

7.2 An application from a natural person for Membership shall be made in the manner prescribed in the By-Laws of the Association and may be accepted by the Secretary of the Association subject to ratification by the ~~Board~~ **Committee(amended June 2016)** at its next Meeting.

8. **FEES AND LEVIES**

8.1 Notwithstanding such fees and levies as determined by the Association the Centre Board may determine additional fees and levies.

9. **REGISTER**

9.1 The Centre Registrar shall keep and maintain a register of Members in which shall be entered the full name, address, date of birth and date of entry of the name of each Member.

9.2 The Register shall be available for inspection by Members at General Meetings or other times as mutually acceptable.

10. **RESIGNATIONS**

10.1 The resignation of an Affiliate Member or Member shall be effected upon receipt by the Secretary of the Association of a written notice of resignation and of acceptance by the ~~Board-Committee~~(amended June2016).

11. **SUSPENSION, REPRIMANDS AND FINES**

11.1 The Centre Board having satisfied itself that the procedures as prescribed in the By-Laws for dealing with such matters as suspensions, reprimands and fines have been followed may by special resolution passed by three-fourths of the Centre Board Members either suspend, reprimand or fine an Affiliate Member or a Member if the Centre Board is of the opinion that the Affiliate Member or Member has refused or neglected to comply with these Rules or the By-Laws, or has been guilty of unbecoming conduct or conduct prejudicial to the interest of the Association and/or the Centre.

11.2 Any parties suspended, reprimanded or fined shall have the right of appeal to the Association.

12. **DISPUTES AND MEDIATION**

12.1 The grievance procedure set out in this Rule applies to disputes under these Rules between

(a) A Member and another Member; or

(b) A Member and the Centre.

12.2 The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all the parties.

12.3 If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must within ten (10) days, hold a meeting in the presence of a mediator.

- 12.4 The mediator must be:
- (a) A person chosen by agreement between the parties; or
 - (b) In the absence of agreement:
 - (i) In the case of a dispute between a Member and another Member. A person appointed by the ~~Committee of the Centre~~ **Centre Board**(amended June 2016); or
 - (ii) In the case of a dispute between a Member and the Centre, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- 12.5 A Member of the Centre can be a mediator.
- 12.6 The mediator cannot be a Member who is a party to the dispute.
- 12.7 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- 12.8 The mediator, in conducting the mediation, must:
- (a) Give the parties to the mediation process every opportunity to be heard, and
 - (b) Allow due consideration by all parties of written statement submitted by any party; and
 - (c) Ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- 12.9 The mediator must not determine the dispute.
- 12.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act otherwise at law.

13. **CENTRE BOARD OF MANAGEMENT**

- 13.1 The Centre Board shall be responsible for managing the affairs of the Centre.
- 13.2 The Centre Board shall consist of a President, Vice-President, Treasurer, Secretary and Portfolio Managers as provided for in Section 15 of these Rules.
- 13.3 The Quorum for Centre Board Meetings shall be 50 per cent (or if the total number of incumbent members is not equally divisible by half, then the next whole number of Members in excess of 50 per cent) of the incumbent Members. No business shall be transacted at any Centre Board Meeting until a quorum of Members is present at the time when the meeting proceeds to business.
- 13.4 The Centre Board shall meet no less than ten (10) times in each year. Meetings of the Centre Board shall be chaired by the President or in the absence of the President by the Vice-President. In the absence of the President and Vice-President the Centre Board shall elect from among its Members a Chairperson for the Meeting.
- 13.5 The Chairperson shall have a deliberate vote and if necessary a casting vote.

- 13.6 The Centre Board shall provide the Secretaries of Affiliate Members and registered Life Members with Board Minutes and Financial Statements of the Centre and shall provide to the Annual General Meeting a detailed report on its activities and of the financial affairs of the Centre.
- 13.7 Any financial Member may nominate for a position on the Centre Board. Such nomination shall be made in writing and signed by two (2) other financial Members and accompanied by the written consent of the Nominee. The nomination must be lodged with the Centre Secretary not less than thirty-five (35) days prior to the date of the Annual General Meeting.
- 13.8 All positions on the Centre Board shall be determined by means of a secret ballot as prescribed in the By-Laws, except as provided for in Rule 13.12.
- 13.9 The newly elected Centre Board shall take office at the close of the Annual General Meeting and shall hold office until the close of the next Annual General Meeting.
- 13.10 If the prescribed number or less than the prescribed number of nominations are received to fill any position, those nominated, shall be declared elected. Unfilled positions if any shall be determined as prescribed in Rule 13.12.
- 13.11 Any Member of the Centre Board who is absent from two (2) consecutive Meetings for reasons unacceptable to the Centre Board, shall be disqualified from the Centre Board and the vacancy so caused shall be filled at the discretion of the Centre Board.
- 13.12 Vacancies on the Centre Board shall be filled at the discretion of the Centre Board.
- 13.13 Members of the Centre Board shall be entitled to vote at General Meetings of the Centre.
- 13.14 Members of the Centre Board may be ex officio Members of all Centre Committees, except the Finance Committee.

14 *Deleted 2007*

15. **PORTFOLIOS**

- 15.1 The Centre Board shall consider and determine each year Portfolios for which nominations for Portfolio Managers will be called to be elected at the next Annual General Meeting. Such determination shall be made at least two calendar months prior to the Annual General Meeting.
- 15.2 Portfolio Managers shall be responsible for convening Meetings of their Portfolio Committees, and shall conduct the affairs of the Portfolio in accordance with guidelines established from time to time by the Centre Board. They shall be responsible to the Centre Board.

- 15.3 Any financial Member of the Association may nominate to be Manager of a specific Portfolio. Such nomination shall be made in writing and be signed by two (2) other financial Members and be accompanied by the written consent of the Nominee. The nomination must be lodged with the Centre Secretary not less than thirty-five (35) days prior to the date of the Annual General Meeting.
- 15.4 Each of the Portfolio Manager's positions shall be determined by a secret ballot as prescribed in the By-Laws.
- 15.5 Portfolio Managers shall take office at the close of the Annual General Meeting and shall hold office until the close of the next Annual General Meeting.
- 15.6 If only one (1) nomination is received for any one position the Nominee shall be declared elected. Unfilled positions shall be determined as prescribed in Rule 15.8.
- 15.7 Portfolio Managers shall appoint their own Portfolio Committee. Composition of Committees to be submitted to Centre Board for approval or otherwise by the first Centre Board Meeting after the Portfolio Manager's election.
- 15.8 Vacancies in positions of Portfolio Managers shall be filled at the discretion of the Centre Board.

16. GENERAL MEETING

- 16.1 The Centre Board may convene a General Meeting of the Centre at any time.
- 16.2 The Centre Board shall upon receipt of a request in writing signed by a majority of Affiliate Members convene a General Meeting within thirty-five (35) days of the receipt by the Secretary of the requisition. The said requisition shall state the objectives of the required Meeting. Only such listed business shall be discussed at the Meeting.
- 16.3 The Secretary shall at least thirty (30) days before the date fixed for a General Meeting send to the Secretary of each Affiliate Member and Life Member a notice stating the place, date and time of the Meeting and the nature of the business to be transacted at the Meeting.
- 16.4 The quorum for a General Meeting shall be delegates representing the majority of all Affiliate Members.
- 16.5 Any Member may attend a General Meeting, but the right to speak will be at the Chairperson's discretion. Delegates representing Affiliate Members, Board Members and Life Members will be the only Members permitted to vote. A Member having more than one qualification to vote, shall not be entitled to more than one vote, **except the Chairman of the meeting at the time of any vote, who shall be entitled to a casting or second vote in the event of an equal number of votes being cast. (amended June 2016).**

- 16.6 If within fifteen (15) minutes after the appointed time for the commencement of a Meeting, a quorum is not present, the Meeting if convened upon the requisition of Affiliate Members shall be dissolved, and in any other case shall stand adjourned to the same day, time and place of the following week unless the Chairperson specifies otherwise or written notice is sent to Affiliate Members prior to the date to which the Meeting has adjourned. If at the adjourned Meeting a quorum is not present within fifteen (15) minutes of the appointed time for commencement of the meeting, the Meeting shall lapse. In the event of an adjourned Meeting lapsing, the responsibility for all business appearing on the notice paper for such Meeting shall revert to the Centre Board.
- 16.7 The President shall act as Chairperson at a General Meeting. If the President is absent or wishes not to do so, the Vice-President shall act as Chairperson. If the Vice-President is absent or elects not to do so, the Meeting shall elect one of their number to chair the Meeting.
- 16.8 The Chairperson of a General Meeting at which a quorum is present may, with the consent of a majority of Members attending the Meeting, adjourn the Meeting from time to time and place to place, but no business shall be transacted at an adjourned Meeting other than the business left unfinished at the Meeting at which the adjournment took place.
- 16.9 Where a Meeting is adjourned for thirty (30) days or more, a notice of the adjourned Meeting shall be sent as prescribed in Rule 16.3.
- 16.10 There shall be three (3) specific General Meetings each year, namely an Annual General Meeting, a Summer General Meeting and a Winter General Meeting. A notice calling for business to be included on the agendas of these specific General Meetings shall be sent to Affiliate Members not less than sixty (60) days prior to the date set for the Meeting. In the case of the Annual General Meeting the notice must be lodged with the Centre Secretary not less than thirty-five (35) days prior to the date set for the Meeting.
- 16.11 Voting at General Meetings not involving elections under Rules 13.8, 14.8, 15.4 shall be by show of hands unless five (5) persons eligible to vote at the Meeting requests a secret ballot on the matter requiring resolution. The Chairperson of the Meeting shall appoint a scrutineer/s to assist in the conduct of the ballot.

17. **ANNUAL GENERAL MEETING**

- 17.1 The Centre Board shall convene an Annual General Meeting to be held in June of each year. *(Altered September 2011)*
- 17.2 The order of business at the Annual General Meeting shall be:
- (a) To confirm the Minutes of the preceding Annual General Meeting and of any General Meeting held since that Meeting not previously confirmed;
 - (b) To receive from the Centre Board reports upon the activities of the Centre during the last preceding financial year;

- (c) ~~To receive and consider the statements submitted in accordance with Section 30 (3) of the Act;~~ To receive and consider the financial statements for the preceding financial year submitted by the Centre Board in accordance with Part 7 of the Act:(amended June 2016)
- (d) To consider and vote upon nominations for Life Membership and other Centre awards as provided for in the By-Laws;
- (e) To elect the Centre Board, Portfolio Managers and those Members of the Finance Committee elected at the Annual General Meeting;
- (f) To nominate four (4) representatives, with one (1) member, the Portfolio Manager, Technical and Equipment an automatic representative, to the John Landy Field Management Committee Incorporated; ~~To nominate three (3) representatives, with one (1) representative, the Portfolio Manager, Technical and Equipment being an automatic nominated representative, to the John Landy Field Management Committee Incorporated;”(amended June 2016)~~
- (g) To appoint an Auditor;
- (h) ~~To appoint a Public Officer;~~ deleted June 2016
- (i) ~~(Deleted May 2003)~~
- (j) (h) To consider and make determinations with respect to alterations to these Rules; amended June 2016
- (k) (i) To consider any business of which notice has been given in accordance with these Rules. amended June 2016

18. **SUMMER GENERAL MEETING**

- 18.1 The Centre Board shall convene a Summer General Meeting to be held in May each year. ~~(Altered September 2011)~~
- 18.2 The ordinary business of the Summer General Meeting shall be to receive and consider detailed reports on all aspects of:
 - (a) Interclub competition for the summer season just completed.
 - (b) Geelong Track and Field Championships for the season just completed.
 - (c) Any other track and field activity conducted by the Centre or with the Centre’s approval.
 - (d) To elect the Portfolio Manager, Summer Competition, if the position is not scheduled for election at the Annual General Meeting in the same year.
 - (e) To consider any business of which notice has been given in accordance with these Rules.

18.3 The Meeting shall also confirm the detailed proposals for the next summer season and shall set guidelines as to the policy for the summer season thereafter.

18.4 Any motion to substantially change the guidelines set the previous year for the next summer season shall require a three-quarter majority vote in order to be passed.

19. **WINTER GENERAL MEETING**

19.1 The Centre Board shall convene a Winter General Meeting to be held in either September or October of each year.

19.2 The ordinary business of the Winter General Meeting shall be to receive and to consider detailed reports on all aspects of:

(a) The Geelong Cross Country and Road Running Championships, and Race Walking Championships.

(b) Community runs.

(c) Any other winter activity organised by or with the Centre's approval.

(d) To elect the Winter Portfolio Manager, if the position is not scheduled for election at the Annual General Meeting in the same year.

(e) To consider any business of which notice has been given in accordance with these Rules.

19.3 The Meeting shall also confirm the detailed proposals for the next winter season and shall set guidelines as to the policy for the winter season thereafter.

19.4 Any motion to substantially change the guidelines set the previous year for the next winter season shall require a three-quarter majority vote in accordance with these Rules.

20. **FINANCE AND ADMINISTRATION**

20.1 The funds of the Centre shall be derived from entrance fees, subscriptions, donations and such other sources as the Centre Board from time to time determines.

20.2 The financial year of the Centre shall commence on 1st April in each year and end on 31st March following.

20.3 The Centre Board shall ensure the safe custody and control of all books, documents and securities of the Centre.

20.4 The control of the assets of the Centre shall be vested in the Centre Board.

20.5 The books and accounts of the Centre shall be available for inspection by a Member authorised in writing by the Secretary of an Affiliate Member at a time and place mutually agreed upon by the Treasurer and the Member concerned.

20.6 All cheques, drafts, bills of exchange, promissory notes and other instruments shall be signed by two (2) of either the President, Vice-President ~~or the~~ , Treasurer ~~or~~ Secretary.
amended June 2016

20.7 The Centre Board shall ensure the safe custody and control of the common seal. The common seal shall not be affixed to any instrument except by the authority of the Centre Board and the affixing of the common seal shall be attested by the Chairperson of the Meeting which authorised its affixing and one other Member of the Centre Board who was in attendance at the said Meeting.

21. **STAFF**

21.1 The Centre Board shall have the power to appoint such staff as may be required for the efficient management of the Centre.

22. **ALTERATIONS TO THE RULES AND BY-LAWS**

22.1 These Rules and the statement of purposes of the Centre shall not be altered except by a special resolution passed by three-fourths of the Members present and eligible to vote under Rule 16.5.

22.2 The By-Laws of the Centre shall not be altered except by a special resolution passed by three-fourths of the Members of the Centre Board.

23. **WINDING UP OF THE CENTRE**

23.1 In the event of the winding up of the Centre or the cancellation of the incorporation of the Centre, the assets and property of the Centre must not be distributed to its members but to an organisation with similar objects.

BY-LAWS

1. AFFILIATE MEMBER

1.1 An Affiliate Member of the Association is one who has complied with all requirements of the By-Laws of the Athletics Victoria Inc.

1.2 An Affiliate Member of the Geelong Regional Centre Inc. – Athletics Victoria Inc. shall be one who has completed the above requirements and has been attached to the Centre by the Association.

2. COMBINED TEAMS AND SPECIALIST CLUBS

2.1 Combined teams and specialist clubs are those fulfilling the requirements of the By-Laws of the Association.

3. MEMBERS

3.1 Membership of the Association in categories of members shall be as set down from time to time in the By-Laws of the Association.

4. COMPETING ATHLETES

4.1 The classification of competing athletes shall be as set down in the By-Laws of the Association from time to time.

4.2 A “Geelong Centre Athlete” shall be one registered first claim with an Affiliate Member attached to the Centre in respect of the competition for which the claim is being recognised.

5. TRANSFERS

5.1 A competing athlete wishing to transfer or register with another Affiliate Member other than the one in which current registration is held must apply for a transfer in accordance with the By-Laws of the Association.

6. SUSPENSIONS, INVESTIGATIONS AND APPEALS

6.1 All allegations of a breach of a rule or By-Law except for those reported by Meeting Managers and/or Team Managers shall be made in writing within seven (7) days of the alleged breach to the Centre Board in the form of a Statutory Declaration.

- 6.2 Meeting Managers shall report to the Centre Board in writing within seven (7) days of the meeting any person whose conduct at any competition is unbecoming and/or not in the best interests of the Association, or is in wilful breach of a direction of the Meeting Manager.
- 6.3 Centre Team Managers shall report to the Centre Board seven (7) days, any person whose conduct whilst under the Manager's jurisdiction is unbecoming and/or not in the best interests of the Centre or is in wilful breach of a direction of the Manager.
- 6.4 If, in the opinion of the Centre Board, such declaration or report does not disclose a prima facie case for the person, Member or Affiliate Member referred to therein it shall dismiss the allegation. (Centre Board should deal with the report within seven (7) days.)
- 6.5 If the Centre Board is of the opinion that a prima facie case exists, it shall determine whether the alleged breach shall be dealt with in writing or orally.
- 6.6 If it is decided to deal with the matter in writing, the Secretary shall forward to the person, Member or Affiliate Member concerned a copy of the declaration or report, and require him/her/it to respond in writing within seven (7) days stating the facts relevant to the alleged breach upon which such person, Member or Affiliate Member relies, and any other relevant details.
- 6.7 The Centre Board or a sub-committee of not less than three (3) of its members shall consider such written evidence placed before it and may seek further information before making a decision. When the Centre Board has considered all evidence it shall advise the parties involved of its decisions.
- 6.8 If the matter is to be considered orally, the Centre Board shall appoint a day for the hearing and forward to the person, Member or Affiliate Member against whom the allegations are made a copy of the allegation and advice as to the date and place of the hearing, giving at least seven (7) days notice. The person, Member or Affiliate Member shall be informed that he/she/it has the right to be represented at the hearing. In addition the Centre Board shall summon any other person as required to give evidence. The hearing shall be before the Centre Board or a sub-committee consisting of no less than three (3) of its members. When the Centre Board [*or a sub-committee*] has considered all evidence it shall advise the parties involved of its decisions.

7. **CONDUCT OF ELECTIONS**

- 7.1 The Centre Board shall appoint a Returning Officer for the conduct of any elections required by the Rules. The Returning Officer shall not have a vote except a casting vote.
- 7.2 The *Secretary* shall arrange for the preparation of a list of Affiliate Members, Board Members and Life Members eligible to vote, such list being closed *seven (7)* days prior to the close of the ballot.

(altered May 11th 2011)

7.3 The Centre Board shall arrange for the preparation of ballot papers which shall show the name and address of the Returning Officer, names of candidates arranged in alphabetical order, instructions as to how to cast a valid vote and the closing time for the voting. The Centre Board shall notify Affiliate Members of the nominated candidates for any election at least fourteen (14) days prior to the polling date.

7.4 At the close of the voting, the Returning Officer shall:

- (a) Reject all ballots which do not show a clear preference for a candidate.
- (b) Count the votes for each candidate on all unrejected ballot papers.
- (c) Declare the candidate who has received the most number of votes elected.

7.5 If on the count two candidates have an equal number of votes, the Returning Officer shall decide by a casting vote which candidate shall be elected.

7.6 At the conclusion of the counting, the Returning Officer shall report to the Chairman on the conduct and result of the ballot, following which the Chairman shall declare the candidate gaining the most number of votes elected to the position.

8. CHAMPIONSHIPS OF GEELONG

8.1 The Centre Board shall be responsible for the conditions under which Championships will be conducted.

8.2 The Championships to be conducted each year shall be as follows:

~~SUMMER CHAMPIONSHIP SERIES~~

~~Geelong Track and Field Championships~~

~~Geelong Track Relay Championships~~

~~(altered 11th May 2011)~~

~~(deleted 9th November 2016)~~

WINTER CHAMPIONSHIP SERIES

Geelong Cross Country Championship – between 3-8 km in distance.

Geelong Road Running Championship – between 3-8 km in distance.

~~(altered May 11th 2011)~~

8.3 Championship event specifications and age groups shall be set down in the appropriate **Summer Handbook**, as amended from time to time by the Centre Board on the advice of the appropriate General Meeting

8.4 In all Geelong Championships, a gilt medallion shall be awarded to the 1st placed Geelong Centre athlete, a silvered medallion to the 2nd placed Geelong Centre athlete, and a bronzed medallion to the 3rd placed Geelong Centre athlete *if their entry included*

payment for medal eligibility, for Individual events. A Certificate to be awarded to the members of the 1st, 2nd & 3rd placed teams in the Relays. (altered May 11th 2011)

8.5 In the event of an athlete not being a Geelong Centre athlete obtaining a place in the first three in a Championship event, a special award shall be made to that athlete.

8.6 *(Deleted 11th May 2011)*

8.7 Competing athletes must represent their first claim Affiliate Member in all Championship events.

8.8 *Under age competitors must be under the age as of 31st December of the year of the competition.*

(altered 11th May 2011)

8.9 Veteran competitors must have attained that age on the date of the performance.

8.10 *Implements and event specifications shall be those prescribed by Athletics Australia Inc. except for the Veteran Age Groups which shall be the implements and event specifications prescribed by the Victorian Masters.*

(altered May 11th 2011)

8.11 Any athlete who competes in the first round of an event of a Championship, qualifies for subsequent round and withdraws without providing a medical certificate or proving exceptional circumstances, shall not be permitted to compete in any further event in that series of Championships.

8.12 Geelong Athletics hold a championship event where an entry has been received *by the close of entries advertised in the Geelong Summer Handbook. (altered May 11th 2011)*

9. *(Deleted May 11th 2011)*

10. **GEELONG CENTRE RECORDS**

10.1 A Geelong Centre Record is one made by a Member or an Affiliate Member attached to the Centre in competition under the jurisdiction of IAAF Affiliates.

10.2 Conditions under which records shall be recognised shall be according to the Rules of the Athletics Australia Inc., but notwithstanding anything contained in such Rules a Geelong Record may be established in any competition sanctioned by the IAAF, Athletics Australia Inc. or State Association.

10.3 Events and age groups for which records shall be recognised shall be as set down in the current Summer Handbook.

10.4 Under age records shall be established by a competitor who has not attained the age on the date of the performance.

10.5 Veteran records shall be established by a competitor who has attained the age on the date of the performance.

- 10.6 For under age relay teams all team members must be under the appropriate age on the day of the performance and be registered with the same Affiliate Member.
- 10.7 For veteran relay teams all team members must have attained the appropriate age on the day of the performance and be registered with the same Affiliate Member.
- 10.8 Implements and specifications for record purposes shall be those prescribed from time to time by the Athletics Australia Inc. and agreed by the Association.

11. **GEELONG CENTRE REPRESENTATIVE TEAMS AND TEAM MANAGERS**

- 11.1 Athletic teams may be selected by the Centre for competition within or outside Australia.
- 11.2 Team Managers shall be appointed by the Centre Board, and shall have and exercise full control and responsibility for the direction, discipline and welfare of his/her team to the extent of the terms of reference defined by the Centre Board.
- 11.3 The Team Manager shall be in complete control of all team members, staff, and coaches attached to the team, and any person travelling or staying with the team. They, in turn, shall be fully responsible to the Team Manager.
- 11.4 Where required by the Centre Board a form of commitment to accept the authority and direction of the Team Manager in all matters shall be signed by each team member, and where the team member is under the age of eighteen (18) years co-signed by a parent or guardian, by or at the first team meeting. Where no team meeting is held, the agreement must be signed and returned to the Manager by the specified date.

12. **CENTRE AWARDS**

- 12.1 There shall be a system of Centre awards:
- (a) Life Member
 - (b) Merit Award
 - (c) Distinguished Service Award
- 12.2 Life Membership may be awarded to Members who have given at least:
- (a) Service to the Centre for at least 10 years as an active member of the Board or;
 - (b) Service to the Centre for at least 5 years as an active member of the Board and at least 7 years as an active member of a Sub Committee or;
 - (c) Service to the Centre for at least 5 years as an active member of the Board and at least 7 years outstanding service to the Centre in another capacity.

Altered August 2010

- 12.3 Merit Awards may be awarded to Members who have given at least five (5) years outstanding service to the Centre. (Certificate)
- 12.4 Distinguished Service Award shall be awarded to a Member who has been registered with an Affiliate Member attached to the Centre by the Association for a period not less than twenty-five (25) years.
- 12.5 Life Members shall be
- (a) Exempt from paying any fee levied on Registrations by the Centre.
 - (b) Admitted as a spectator or official to all meetings conducted by the Centre free of charge.
 - (c) Required as a competitor to pay any and all fees as for Interclub competition, Championships, Cross Country events, PB meetings and any other such competitions held under the auspices of the Centre.
 - (d) Entitled to attend General Meetings and have voting rights.
- 12.6 Centre Awards shall be proposed by Affiliate Members and signed by the President and Secretary of the Affiliate Member. Their proposal shall include a summary of the achievements of the Member proposed.

13. CENTRE COLOURS – LOGO

- 13.1 The colours of the Centre shall be navy blue and white.
- 13.2 The design of the Centre competition uniform, badge and logo shall be decided by the Centre Board.
- 13.3 The Preferred Dress for Centre officials shall be:

MEN – *Athletics Victoria Officials shirt,*
Athletics Victoria Officials vest,
Navy blue slacks, or
Navy blue walk shorts and suitable walk socks.
Athletics Victoria Officials jacket.
Black shoes.

WOMEN – *Athletics Victoria Officials shirt,*
Athletics Victoria Officials vest,
Athletics Victoria Officials jacket.
with navy blue skirt or slacks.
Black shoes.

Official uniform of the Association or Athletics Australia Inc. may be worn.

(Altered May 2011)

14. CRITERIA FOR AWARDING OF CENTRE TROPHIES

14.1 INDIVIDUAL AWARDS GENERAL CRITERIA

Trophies are available to 1st claim members of Geelong Centre clubs who compete at least ½ of the interclub competition at Geelong.

Consideration is given to performances in local competition, Victorian State League then representing Geelong and performances in Country, Victorian, Australian Championships or IAAF International competition.

Awards are not based on a single event but results over a season. However, if high standards are reached in an IAAF International competition the performance will be treated on its merits. The relative merits of younger athletes is considered.

Awards will not necessarily be restricted to one athlete where warranted.

If no performances are of a suitable standard, no award will be made.

14.2 GENERAL AWARD CATEGORIES ARE IN UNDER 16, OPEN & VETERAN AGE GROUPS FOR BOTH MALE & FEMALE.

Sprints – 100m, 200m or 400m.

Middle Distance – 800m or 1500m.

Distance – 3000m, 5000m, 10000, or steeplechase.

Hurdles, Horizontal Jumps, Vertical Jumps, Throws, Walks.

Athlete with Potential & Improvement.

14.3 SPECIAL AWARDS

BEST FIRST YEAR ATHLETE (Male or Female)

BEST ATHLETE WITH DISABILITY

(Added July 2011)

JOYCE LOCKYER MEMORIAL TROPHY – Awarded to the athlete judged on sportsmanship, athletic accomplishment, potential and popularity with fellow athletes and officials. The recipient need not be the best athlete. This trophy is open to all athletes.

(The following awards are not subject to the general criteria)

JOHN LANDY AWARD – For athletic excellence, distinction of character & general sportsmanship.

McKIERNAN AWARD – For the outstanding junior (U20) throwing competitor.

RON CLARKE TROPHY – For the outstanding junior (U20) distance runner.

COMMITTEE AWARD – To the person, not being on the local Board, who has contributed most to the Geelong Athletics Centre.

All trophies are awarded at the Board of Geelong Athletics' discretion.